

COURTHOUSE GYMNASTICS
2010-2011
PLEASE READ CAREFULLY!!!!

698 LIBERTY RD
FLOWOOD MS 39232

COURTHOUSEGYMNASTICS.COM
601-932-6680

FALL REGISTRATION WILL BEGIN SATURDAY JULY 10TH FOR CLASSES IN OUR FACILITY. WE ARE LOCATED, NEXT TO THE FLOWOOD YMCA. REGISTRATION WILL BE DONE ON A FIRST COME FIRST SERVE BASIS FOR ALL CLASSES.

WE WILL ONLY ACCEPT CHECK OR CASH THE DAY OF REGISTRATION.

We register student on a first come first serve basis.

+++REGISTRATION FORM, RULES & POLICIES MUST BE SIGNED BY CHILD'S PARENT/LEGAL GUARDIAN. ALL UNSIGNED OR FORGED FORMS WILL BE VOID. **INCOMPLETE FORMS WILL NOT BE PROCESSED, PLEASE LOOK OVER THEM CAREFULLY.**

YOU MAY PUT MORE THAN ONE CHILD IN THE SAME FAMILY ON A REGISTRATION FORM.

THE REGISTRATION FORM HAS TWO PLACES FOR A SIGNATURE AND THE RULES AND POLICIES HAS ONE PLACE, SO THERE IS A TOTAL OF **THREE SIGNATURES REQUIRED.**

*****REGISTRATION FORM, RULES AND POLICIES, REGISTRATION FEE AND AUGUST TUITION ARE ALL DUE AT TIME OF REGISTRATION. CHECK OR CASH ONLY AT REGISTRATION.**

WE WILL BE CLOSED THE WEEK OF JUNE 28TH-JULY 4TH AND AUGUST 2ND -7TH WE WILL BE IN AND OUT THOSE WEEKS SO IF YOU HAVE ANY QUESTIONS PLEASE LEAVE US A MESSAGE AND WE WILL GET BACK TO YOU.

OUR REGUALR SUMMER HOURS:

MONDAY & WEDNESDAY	9:00-12:30
TUESDAY & THURSDAY	2:00-5:30
FRIDAY	9:00-12:00

YOU MAY REGISTER DURING THESE HOURS THROUGHOUT THE SUMMER OR YOU MAY MAIL YOUR INFO INTO US. FALL CLASSES WILL BEGIN AUGUST 9TH.

COURTHOUSE GYMNASTICS 2010/11

698 LIBERTY RD
FLOWOOD MS 39232

FALL/SPRING SCHEDULE

WWW.COURTHOUSEGYMNASTICS.COM

601-932-6680 PHONE

601-936-9182 FAX

classes may be added, check for updates

*****UPDATED 7/19*****

CLASS:	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
PRESCHOOL: GIRLS & BOYS (2-5 YRS)	10:00-10:45 (MOM&ME 2YR)	10:00-10:45 (MOM & ME 2 YR)			
	*** 3 YEAR OLDS AND 4 - 5 YEAR OLDS ARE IN SEPARATE CLASSES				
	1:00-2:00 (3,4,5 YR)	1:00-2:00 (3,4,5 YR)	1:00-2:00 (4,5 YR)	1:00-2:00 (3,4,5 YR)	
	3:00-4:00 (3,4,5 YR)	3:00-4:00 (3,4,5 YR)	3:00-4:00 (3,4,5 YR)	3:00-4:00 (4,5 YR)	
	3:45-4:45 (3,4,5 YR)	3:45-4:45 (3,4,5 YR)	3:45-4:45 (3,4,5 YR)	3:45-4:45 (3,4,5 YR)	
	5:00-6:00 (4,5 YR)	5:15-6:15 (3,4,5 YR)	5:00-6:00 (3,4,5 YR)		
	6:00-7:00 (3,4,5 YR)***added				
TRANSITIONAL (INVITATION ONLY)		3:00-4:00	3:00-4:00		
PRESCHOOL BOYS: (4 & 5 YR ONLY)	1:00-2:00	1:00-2:00		1:00-2:00 3:00-4:00	
GIRLS BEGINNER GYMNASTICS (6 YEARS & UP)	3:00-4:00 3:45-4:45 5:00-6:00	3:00-4:00 3:45-4:45	3:00-4:00 3:45-4:45 5:00-6:00	3:00-4:00 3:45-4:45 6:00-7:00	
GIRLS ADVANCED BEGINNER GYMNASTICS (INVITATION ONLY)	3:45-4:45	3:45-4:45	3:45-4:45 5:45-6:45***added	3:00-4:00 3:45-4:45 5:00-6:00	
GIRLS INTERMEDIATE GYMNASTICS (INVITATION ONLY)	5:30-6:30	3:45-4:45	3:30-4:30***added		
BOYS BEGINNER & ADVANCED (ADV. INVITATION ONLY) (6 YEARS & UP)	3:45-4:45 (BEG)	3:45-4:45 (ADV)		3:45-4:45 (BEG)	
TUMBLING (7 YEARS & UP)	3:00-4:00 (BEG) 4:45-5:45 (INT) 5:45-6:45 (BEG) 6:45-7:45 (INT/ADV)	3:30-4:30 (INT) 6:00-7:00 (BEG) 6:00-7:00 (PARKOUR)	3:00-4:00 (BEG) 5:30-6:30 (INT) 6:30-7:30 (ADV)	3:00-4:00 (BEG) 4:00-5:00 (BEG)	4:30-5:30 (BEG)
SPEED & STRENGTH CLASS (8 YR & UP)			3:45-4:45	GET IN SHAPE FOR ANY SPORT!!!!	

EVERYONE MUST RE-REGISTER FOR THE FALL (INCLUDING PRIVATE LESSONS) A NEW REGISTRATION FORM AND FEE ARE DUE. THE FALL SCHEDULE WILL BEGIN AUGUST 9TH.

REGISTRATION FEES:

\$30 FOR FIRST CHILD

\$25 FOR ADDITIONAL CHILDREN WITHIN A FAMILY

MONTHLY PAYMENTS

\$68 FOR ONE HOUR PER WEEK

\$120 FOR TWO HOURS PER WEEK

\$150 FOR THREE HOURS PER WEEK

***TAKE A \$10 DISCOUNT ON MONTHLY FEE FOR 2ND , 3RD ETC. CHILDREN IN A FAMILY.

DISCOUNTS!!!

RECEIVE A 5% DISCOUNT ON TUITION IF YOU PAY SEPT. THRU DEC. OR JAN.- MAY.

RECEIVE A 10% DISCOUNT ON TUITION IF YOU PAY SEPT THRU MAY.

IF YOUR CHILD WITHDRAWS FROM CLASSES AND YOU HAVE PAID 3 MONTHS OR MORE OF TUITION AT ONE TIME, 50% OF YOUR TUITION THAT HAS NOT BEEN USED WILL BE REFUNDED. YOU STILL MUST GIVE A TWO WEEK ADVANCED WRITTEN NOTICE.

TUITION PAID MONTHLY IS NOT REFUNDABLE.

OUR FALL PROGRAM WILL BEGIN AUGUST 9TH AND RUN THROUGH MAY 20TH.

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TO GUARANTEE YOUR TUITION IS CREDITED TO THE CORRECT GYMNAST/CHEERLEADER, PLEASE PUT YOUR CHILD'S FULL NAME , CLASS, AND TIME ON YOUR CHECK, EVEN IF PAYMENT BOOKLET IS USED.

FALL REGISTRATION WILL BEGIN SATURDAY JULY 10TH FROM 8:00 A.M.-11:00 A.M.. CLASSES FILL UP QUICKLY, AND IT IS FIRST COME, FIRST SERVE!! TO GUARANTEE YOUR PLACE WE MUST HAVE YOUR REGISTRATION FORM AND FEE, RULES AND POLICIES, AND FIRST MONTHS TUITION. **IF YOUR REGISTRATION FORM IS NOT FILLED OUT COMPLETELY & SIGNED AND RULES AND POLICIES NOT SIGNED, YOUR INFORMATION WILL NOT BE PROCESSED.** YOU CAN REGISTER AT OUR FACILITY OR BY MAIL. YOU CAN ASSUME YOUR CHILD HAS BEEN ACCEPTED INTO THE CLASS OF YOUR CHOICE UNLESS YOU HEAR FROM US.

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THE REGISTRATION FEE IS NON-REFUNDABLE AND NON-TRANSFERABLE AND IS GOOD UNTIL AUGUST 2011. CHILDREN MAY ENROLL AT ANYTIME DURING THE SCHOOL YEAR OR SUMMER.

YOU MAY HAVE YOUR TUITION PAYMENT DRAFTED FROM YOUR BANK ACCOUNT OR CREDIT CARD. YOU MUST FILL OUT A FORM AND TURN IT IN TO THE OFFICE TO HAVE THIS DONE. CHECK OR CASH ONLY FOR REGISTRATION FEE AND FIRST MONTH TUITION.

ALL PAYMENTS MADE AT THE GYM MUST BE MADE WITH CHECK OR CASH.

MONTHLY TUITION IS DUE THE 1ST OF EACH MONTH. **A LATE FEE OF \$15** WILL BE CHARGED FOR ALL PAYMENTS RECEIVED AFTER THE 10TH OF EACH MONTH. **WE DO NOT BILL** UNLESS YOUR PAYMENT IS LATE. PAYMENT BOOKLETS ARE AVAILABLE FOR YOUR CONVENIENCE.

IF YOU DO NOT CONTACT US, WE RESERVE THE RIGHT TO REPLACE ANYONE WHO HAS NOT PAID THEIR FEES AND HAS NOT ATTENDED CLASS FOR 3 WEEKS. ****YOU WILL CONTINUE TO BE BILLED UNTIL YOU FILL OUT A FORMAL WITHDRAWAL SLIP (IN PAYMENT BOOKLET) OR GIVE US A WRITTEN NOTE.**

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WE RESERVE THE RIGHT TO CANCEL ANY CLASS THAT DOES NOT FILL UP OR REMAIN FULL.

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IF YOU NEED TO CHANGE YOUR CLASS DAY AND TIME IT MUST BE DONE THROUGH THE OFFICE, **NOT** THROUGH AN INSTRUCTOR.

698 LIBERTY RD.
FLOWOOD, MS 39232

COURTHOUSE GYMNASTICS CO.
REGISTRATION FORM
FALL/SPRING

(601) 932-6680 FAX (601) 936-9182
WWW.COURTHOUSEGYMNASTICS.COM

OFFICE USE ONLY
REG _____
MONTHLY _____
TOTAL _____
CHECK# _____

2010/11

THIS FORM MUST BE FILLED OUT COMPLETELY (FRONT AND BACK) BY PARENT OR LEGAL GUARDIAN. IF IT IS NOT FILLED OUT COMPLETELY IT WILL NOT BE PROCESSED.

GENERAL INFORMATION: PLEASE PRINT!!

CHILD'S NAME _____ BIRTHDATE _____ / _____ / _____ SEX _____ AGE _____

ADDRESS _____ CITY _____ ZIP CODE _____

HOME PHONE # _____ MOTHERS CELL # _____ FATHERS CELL # _____

SCHOOL _____ EMAIL ADDRESS _____ (FOR NOTES & ACCOUNT INFO)

MOTHER _____ OCCUPATION _____ WORK # _____

FATHER _____ OCCUPATION _____ WORK # _____

FAMILY PHYSICIAN _____ PHONE # _____

HOPITALIZATION INSURANCE _____ POLICY # _____

EMPLOYER CARRYING INSURANCE _____

IN CASE OF EMERGENCY, OTHER THAN PARENT (REQUIRED):

NAME _____ PHONE #'S _____ / _____

PAYMENT POLICY:

THE COURTHOUSE GYMNASTICS CO. DOES NOT BILL UNLESS PAYMENTS ARE LATE. ALL PAYMENTS ARE DUE ON THE 1ST OF THE MONTH AND LATE AFTER THE 10TH. THERE IS A \$15 LATE FEE FOR ALL CHECKS RECEIVED AFTER THE 10TH. WE ALSO CHARGE A \$25 RETURNED CHECK FEE FOR EACH RETURNED CHECK. WITHDRAWALS MUST BE IN WRITING WITH A TWO WEEK ADVANCED NOTICE TO AVOID BEING CHARGED FOR CLASSES THAT WERE NOT ATTENDED.

PERSON RESPONSIBLE FOR PAYMENTS _____ PHONE # _____

PARENTAL AUTHORIZATION:

I, PARENT OR GUARDIAN OF THE ABOVE NAME WARD, HEREBY GIVE APPROVAL FOR SAID WARD TO PARTICIPATE IN ANY AND ALL ACTIVITIES OF THE COURTHOUSE GYMNASTICS CO. I ASSUME ALL RISK AND HAZARD INCIDENTAL TO SUCH PARTICIPATION, INCLUDING TRANSPORTATION TO AND FROM PLACES OF ACTIVITIES, AND AT PLACES OF ACTIVITIES, ALSO INCLUDED ARE EXHIBITIONS, OR PLACES OF ACTIVITIES, AND DO HEREBY WAIVE, RELEASE, ABSOLVE, INDEMNIFY AND AGREE TO HOLD HARMLESS ANY ORGANIZATION (THE COURTHOUSE GYMNASTICS CO., OFFICERS, MEET DIRECTORS, SPONSORS, SUPERVISORS, COACHES, PARTICIPANTS AND PERSON TRANSPORTING THE WARD TO AND FROM ACTIVITIES) FOR ANY CLAIM ARISING OUT OF ANY INJURY TO THE GYMNAST/CHEERLEADER.

I ALSO VERIFY THAT MY CHILD HAS HAD A PHYSICAL EXAMINATION WITHIN THE PAST YEAR, AND FULL PARTICIPATION HAS BEEN APPROVED BY THE PHYSICIAN.

I ALSO GRANT PERMISSION TO MANAGING PERSONNEL OR OTHER REPRESENTATIVES TO AUTHORIZE AND OBTAIN MEDICAL CARE FROM LICENSED PHYSICIAN OR MEDICAL CLINIC SHOULD THE WARD BECOME ILL OR INJURED WHILE PARTICIPATING IN ACTIVITIES AWAY FROM THE HOME OR AT ALL TIMES WHEN NEITHER PARENT IS AVAILABLE TO GRANT AUTHORIZATION FOR EMERGENCY.

I UNDERSTAND THAT THE VERY NATURE OF THE ACTIVITY GYMNASTICS/CHEERLEADING CARRIES A RISK OF PHYSICAL INJURY. NO MATTER HOW CAREFUL THE GYMNAST/CHEERLEADER AND THE COACH ARE, NO MATTER HOW MANY SPOTTERS ARE USED, NO MATTER WHAT HEIGHT IS USED OR WHAT LANDING SUFACE EXISTS, THE RISK CANNOT BE ELIMINATED. REDUCED YES, BUT NEVER ELIMINATED. THE RISK OF INJURY INCLUDES MINOR INJURIES SUCH AS BRUISES, AND MORE SERIOUS INJURIES SUCH AS BROKEN BONES, DISLOCATIONS, AND MUSCLE PULLS. THE RISK ALSO INCLUDES AND ALWAYS INCLUDES CATASTROPHIC INJURIES SUCH AS PERMANENT PARALYSIS OR EVEN DEATH FROM LANDING OR FALLS ON BACK OR NECK.

I HEREBY UNDERSTAND AND AGREE TO THE ABOVE INFORMATION

X SIGNATURE OF PARENT OR LEGAL GUARDIAN _____ DATE _____

PARTICIPANT'S MEDICAL HISTORY

*****SIGNATURE REQUIRED AT BOTTOM*****

PLEASE CIRCLE "YES" OR "NO" AND PROVIDE ADDITIONAL INFORMATION WHERE REQUESTED. ALL INFORMATION WILL BE CONFIDENTIAL.

1. ARE YOU ALLERGIC TO ANY MEDICATION? (ASPIRIN, PENICILLIN, ETC....)
NO YES (LIST AND EXPLAIN)_____

2. DO YOU TAKE A PRESCRIBED MEDICATION ON A PERMANENT OR SEMI-PERMANENT BASIS?
NO YES (LIST AND GIVE REASON)_____

3. HAVE YOU EVER HAD EPILEPTIC SEIZURES OR BEEN TOLD BY A DOCTOR THAT YOU HAVE EPILEPSY?
NO YES (LIST MEDICATIONS)_____

4. HAVE YOU EVER BEEN TREATED FOR DIABETES?
NO YES (LIST MEDICATIONS)_____

5. HAVE YOU EVER BEEN TOLD BY A DOCTOR THAT YOU HAVE ASTHMA?
NO YES (LIST MEDICATION)_____

6. HAVE YOU HAD A CONCUSSION OR HEAD INJURY IN THE PAST 3 YEARS?
NO YES (LIST DATES & EXPLAIN)_____

7. HAVE YOU HAD ANY BROKEN BONES OR FRACTURES IN THE PAST 2 YEARS?
NO YES (LIST DATES & INJURY)_____

8. HAVE YOU HAD ANY BACK, KNEE, SHOULDER, ANKLE, OR WRIST INJURIES IN THE PAST 2 YEARS?
NO YES (LIST DATES AND INJURY)_____

9. DO YOU HAVE ANY OTHER CONDITIONS THAT WE SHOULD BE AWARE OF ?
NO YES (SPECIFY AND GIVE DETAILS)_____

10. ARE YOUR TETANUS AND POLIO SHOTS UP TO DATE?
NO YES (GIVE DATES IF AVAILABLE)_____

THE QUESTIONS ON THIS FORM HAVE BEEN ANSWERED COMPLETELY AND TRUTHFULLY TO THE BEST OF MY KNOWLEDGE.

X **SIGNATURE** _____ **DATE** _____

IN ORDER TO PROCESS YOUR APPLICATION, THIS FORM MUST BE COMPLETED IN FULL, SIGNED AND RETURNED TO US WITH YOUR \$30 NON REFUNDABLE REGISTRATION FEE.

(PLEASE CHECK THE CLASS YOU WISH TO ATTEND)

GYMNASTICS _____ PRESCHOOL (GIRLS/BOYS AGES 3,4,5) _____ BOYS PRESCHOOL (AGES 4,5)

_____ GIRLS BEGINNER (AGES 6+)

_____ GIRLS ADVANCED BEGINNER (INVITATION ONLY)

_____ GIRLS INTERMEDIATE (INVITATION ONLY)

_____ BOYS BEGINNER

_____ BOYS ADVANCED BEG.

(INVITATION ONLY)

SPEED & STRENGTH _____

TUMBLING: _____ BEG. _____ INTER. _____ ADV. _____ PARKOUR _____ SQUAD

_____ PRIVATE LESSON

CLASS DAY & TIME SIGNING UP FOR: DAY _____ TIME _____ LEVEL _____

WAITING LIST REQUEST _____

Courthouse Gymnastics Co.
RULES AND POLICIES
READ, SIGN AND RETURN

1. PAYMENT OF TUITION AND REGISTRATION FEE:

Registration Fees and Tuition are Non-Refundable or Transferable. Registration Fee is good through summer classes.

Tuition payment is due on the 1st of every month. Any payment made after the 10th of the month **must include a \$15 late fee.** We only accept payment in cash or checks, **no credit cards.**

There is a **\$25 charge** every time a check is returned to us by the bank. If your Registration Fee check bounces, your child is dropped from our program. You must bring cash and re-register your child.

Your monthly payment is paying for 4 weeks. Pay periods may not always be calendar months because of holidays or 5 week months, but you will always get your 4 weeks unless we notify you differently. Pay periods are listed in your Payment Booklets and on the Class Bulletin Board. Payment is always due on the 1st.

If you do not come to class or the gym is closed for any reason, payment is *still* due on the 1st and no later than the 10th. If you cannot deliver your payment to the gym, **Mail it.** Payments postmarked by the 10th are considered on time.

Payments are considered *on time* or *late* by the date delivered to the gym *Not by the date on the check.* Checks are marked with the date received, daily.

Accounts more than 30 days past due may be turned over to a Collection Agency for payment collection.

We send frequent Emails as Tuition Due Reminders, Accounts past due, etc. We do **not** send out monthly Statements. We only send periodic bills for past due balances, late charges and returned check fees.

Due to the very high number of checks that we receive, it may take several weeks for your check to clear the bank.

2. WITHDRAWAL FROM CLASS:

You must give a two week *advance* notice of withdrawal *in writing.* You may use the withdrawal slip in the payment booklets or write us a note. You are responsible for payment for every class that has passed before we receive your notice of withdrawal including the day we receive it. You are also responsible for the two weeks after we receive your withdrawal notice. Ex. If you want Nov. 30th to be your last class day we must have notice by Nov. 16th to avoid being charged for part of Dec.

Tuition is non-refundable for those who pay monthly. If you have paid for 3 months or more up front, **you will be refunded 50%** of the tuition for the remaining classes after withdrawal.

If your child misses 3 classes in a row and you have not contacted us and/or not paid for the month, we will drop your child from the class. You are responsible for payment for every class that passes before you contact us.

3. MAKE UP CLASSES:

Make ups for classes you miss are not guaranteed. Our policy is that we *will try* to get you in a class of the same level *if that class is not full.* Often all of our classes are full; therefore, periodically we offer Saturday make ups for those who need them. If, for any reason, the gym has an unscheduled closure or cancellation of a class, we will notify you by note of a special make up day. If you cannot attend the offered make up classes, **There will be no refunds or credits for cancelled or missed classes.**

In case of **severe weather**, we do our best to follow what the schools do as far as closing. We always try to leave a message on the answer machine or post a notice on our web site courthousegymnastics.com, when possible.

4. BEFORE AND AFTER CLASS:

We are not responsible for any child before or after their class. Do not drop your child off more than 15 minutes before their class time. Instruct them to wait upstairs. If they cannot do this, do not drop them off early.

PARENTS OF PRESCHOOL CHILDREN SHOULD NOT LEAVE DURING CLASS TIME. MANY OF THESE CHILDREN CANNOT GO TO THE RESTROOM BY THEMSELVES AND INSTRUCTORS CAN NOT LEAVE CLASS TO HELP THEM. Be here to pick them up On Time at the end of their class. Do not leave siblings, friends, etc. unattended at the gym at any time.

Rules and Policies
READ, SIGN AND RETURN

5. UPSTAIRS:

Adults and children must wait upstairs before and during class time. Your students will be called down at their class time over the intercom upstairs. Parents and students standing around in the foyer area are a disturbance and a distraction. Children are not allowed to run or tumble upstairs, or play on the staircase. **Children must be supervised upstairs at all times!!!!**

6. PARKING:

All vehicles must park in designated parking spaces. **No parking is allowed under the covered awning for any reason or any amount of time.** This area is for drop off and pick up only. Please do not speed in the parking lot and be aware of the children coming in and out of the building.

7. CLASS CHANGES:

All class changes must be done through the office. You may change your class day and/or time as long as there is available space in the requested class. We usually have Waiting Lists for most of our classes. If a class has a waiting list and you request to change to it, you will be put on the waiting list. Even if a student is changing levels or age groups, you may have to go on a Waiting List.

8. PRIVATE LESSONS:

A Registration Form and Rules and Policies must be filled out and signed and Registration Fee must be paid by all students taking private lessons unless they are enrolled in our class program. Private lessons are done on the instructors' own time. Their first responsibility is to Courthouse Gymnastics. Private lessons may have to be rescheduled because of gym activities or because the instructor is needed by the gym. Private lessons may have to be rescheduled, cancelled temporarily or permanently on short notice.

9. SIGNATURES:

Any required signatures on any of our forms must be that of the child's parent or legal guardian. Any form with missing signatures or signatures written by anyone other than a legal guardian or parent will be Void. The child will not be registered in our program.

If you sign someone else's name on a form, not only will that child's registration be void, but so will your child's.

10. CONTAGIOUS CONDITIONS:

Do not send your child to class with anything that could possibly be contagious or spread to others. i.e. poison ivy, fever, diarrhea, rashes, lice, or warts.

11. NEWSLETTER AND NOTES:

We hand out monthly newsletters and frequent notes to the students. If you miss one, they are always posted on the Class Bulletin Board in the foyer.

X I have read, understood and agree to the above Rules and Policies _____

X SIGNATURE _____
DATE _____